

DOINA - COMMUNITY OF ROMANIAN AUCKLANDERS INCORPORATED

STATUTE

Including all amendments as approved by General Assembly on 21st of March 2010

1. NAME:

“DOINA – COMMUNITY OF ROMANIAN AUCKLANDERS INCORPORATED.”

2. REGISTERED OFFICE (as at 1st March 2010):

1/35 Francis St, Hauraki, North Shore City 0622

3. PROFILE

3.1 The organization is a democratic, non-political, non-religious and non-lucrative body. New Zealand law defines profit as “financial gain to organization’s members”; this does not exclude the Organization from carrying out profit-generating activities for the purpose and goals set below. The source of the Organization’s funds will be membership fees, sponsorships, **grants** and donations. The organization may provide employment to carry out activities and tasks to members and non-members. Any profit eventually generated cannot be transferred to any member **of the Organization and cannot be used for personal gain**. All assets will be used exclusively to promote and achieve Organization’s **charitable** goals established by this Statute. **The governing structure of this organization is based entirely on volunteers;**

3.2 No member of the organisation, or anyone associated with a member, is allowed to take part in, or influence any decision made by the organisation in respect of payments to, or on behalf of, the member or associated person of any income, benefit, or advantage.

3.3 Any payments made to a member of the organisation, or person associated with a member, must be for goods or services that advance the charitable purpose and must be reasonable and relative to payments that would be made between unrelated parties.

3.4 There is no time limit set for the Organization;

3.5 The main purpose of the Organization is (goals without excluding the associated activities derived from the main purpose):

3.5.1 To be beneficial to the community by promoting the Romanian history, culture and language within Auckland through such acts as starting and maintaining a Romanian Radio programme;

3.5.2 To promote through education the Romanian language and cultural and spiritual traditions to its members and non-members through such acts as establishing and operating a Romanian School;

3.5.3 To promote mutual respect and help between members; to support and assist new Romanian immigrants to **successfully** integrate in New Zealand society;

3.5.4 To provide key contacts to people throughout New Zealand or organizations within New Zealand or from overseas with the Auckland based Romanian community;

3.5.5 To promote Romania's and Romanians image in New Zealand.

3.5.6 To promote and improve ties between Aucklanders of Romanian origin and general public by the means of meetings, cultural and artistic activities, sport competitions and any other general activity for fit for purpose.

4. MEMBERS

4.1 Categories:

- 4.1.1 Active Members: Persons involved in running community events, of Romanian origin or **descent**, of at least 18 years of age, living permanently in Auckland **who have their membership fees paid to date.**
- 4.1.2 Associate members: Persons having family members of Romanian origin/descent, or any other person regardless of nationality and origin, who supports the community statute and its goals. Associate members have no rights to vote in the community and **cannot be elected in the Directory Committee.**
- 4.1.3 Members of Honour: Personalities in cultural, social, religious or sports fields with exceptional merits in activities of the same nature as our organization.

4.2 Members' rights:

- 4.2.1 To express freely any opinion within the organization;
- 4.2.2 To make proposals to improve organization's activities;
- 4.2.3 To elect and be eligible to in organization's leadership structure;
- 4.2.4 To raise any problem that can be solved within Organization's competence in accord with the present statute;
- 4.2.5 To have free access to any activity within the organization **except for those events specifically run with entry fees;**
- 4.2.6 To become a "Member of Honour" for outstanding achievements;

4.3 Duties:

- 4.3.1 To comply with the Organization's statute;
- 4.3.2 To act with dignity, integrity and correctness versus Organization's members;
- 4.3.3 To avoid any behaviour, statement or action detrimental to the Romanian community (materially or morally);
- 4.3.4 To respect any decision made within the Organization (by vote or through its elected committee);
- 4.3.5 To safeguard and maintain Organization's estate;

4.4 Becoming a member:

4.4.1 The organization is open to any person of Romanian origin/descent, to their families, regardless of race, gender, religion or any other organizations membership, who desire to take part in the Organization's activities according to their material, moral and intellectual abilities. Membership status is achieved through a written letter of intent addressed to the organization that has the support of a current member.

4.5 Termination of membership: membership status ceases or is being lost in any of the following circumstances:

4.5.1 At the person's written request (resignation);

4.5.2 By exclusion: a member can be excluded as a result of:

4.5.2.1 Breaching the stipulation of the present statute;

4.5.2.2 Acting/behaving in a manner that is considered to be detrimental to the Organization;

4.5.2.3 The decision of excluding a member is made by the General Assembly of the Community. Any excluded member has the right to appeal within 30 days. Any appeal decision will be addressed in the next scheduled General Assembly;

4.5.3 By decease;

5. STRUCTURE

5.1 The organization consists of its active, associated members and Members of Honour;

5.2 Leading structure:

5.2.1 General Assembly;

5.2.2 Directory Committee;

5.2.3 Administrative personnel;

5.3 General Assembly: the supreme decisional body comprising all the Organization members. It is called on a **12-monthly basis with a 1 month** notice to all members, at a date decreed by

the Directory Committee. The draft agenda will be set no later than **15 days** before the Assembly by public notice. Any proposal will be forwarded no later than **10 days** prior to the Assembly. Member participation will be confirmed **10 days** prior to the Assembly.

5.3.1 The agenda will comprise:

5.3.1.1 Activity report, presented by the Directory Committee;

5.3.1.2 Financial report presented by the Treasurer. This will compulsory include an expense/income report and an updated account balance, checked and approved by the Directory Committee;

5.3.1.3 Analysis of previous reports – open discussion;

5.3.1.4 Goal setting for the commencing time interval to the following Assembly;

5.3.1.5 Miscellaneous;

5.3.2 The quorum is achieved when 50%+1 of active members are present. The direct majority (50%+1) validates all decisions of present active members, by open vote (hand rising) or ballot. A report of General Assembly decisions will be submitted to all members within 7 days.

5.3.3 The Directory Committee at the request of at least 10 members, out of which at least 5 are active members, calls the Extraordinary General Assembly. The request is made in writing and addressed to the Committee president and will state the reason for calling an Extraordinary General Assembly. This type of assembly will require 10 days notice.

5.4 Directory Committee: the Directory Committee comprises the President, Vice-President and 3 members. The committee is elected for a period of **1 year**. Any of the committee members have the right to be re-elected.

5.4.1 Directory Committee duties:

5.4.1.1 To initiate, direct and carry out community activities;

5.4.1.2 To enforce decisions of General Assembly;

5.4.1.3 To administer community assets and budget the expenses;

5.4.2 The Committee can be called at any committee member request. Any valid Committee resolution is to be based on the vote of at least 3 members with simple majority of votes. President or Vice-President's presence is compulsory. If voting result is even, the President will have the decisive vote.

5.4.3 Committee President's duties and responsibilities:

5.4.3.1 Assure leadership and community official representation in any relation with other organizations;

5.4.3.2 Manage and directs the committee activities;

5.4.3.3 Chairs the General Assembly and Directory Committee Assemblies;

5.4.3.4 Undersigns all documents issued on behalf of the Organization;

5.4.3.5 The Vice-President can sit in for the President if absent.

5.5 Administrative personnel: comprises the Secretary and the Treasurer.

5.5.1 Secretary's duties:

5.5.1.1 Issues Committee, General and Extraordinary Assembly reports;

5.5.1.2 Keeps records of membership and community activities;

5.5.1.3 Receives and forwards to the Committee all the member proposals;

5.5.2 Treasurer's duties:

5.5.2.1 Collect membership fees, donations and sponsorships;

5.5.2.2 Administers community funds according to committee decisions;

5.5.2.3 In charge of organization banking (all transactions counter-signed by President/**Vice-President**);

5.5.2.4 Organization's book-keeping;

5.5.2.5 Presents the Financial Report to the General Assembly;

5.5.3 The President, Directory Committee and Administration personnel will not be financially rewarded for their activity.

6. COMMUNITY FUNDS

6.1 Financial sources may be:

- 6.1.1 Membership fees. Fees will be revised and approved yearly **(if necessary)** by the General Assembly.
- 6.1.2 Donations;
- 6.1.3 Sponsorships;
- 6.1.4 Revenue-generating activities according to the stipulation of this document;
- 6.1.5 **New Zealand and Romanian Governmental grants;**
- 6.1.6 **The financial year is set to be in-line with the IRD requirements of 1st April to 31st March.**

6.2 The Treasurer will hold the community funds in a New Zealand bank account. **Any transaction shall be signed by any two of the following – the President, the Vice-President, the Treasurer, the Secretary.**

- 6.2.1 Any donation made **to the Organisation** with an evident personal financial gain or political purpose will be automatically declined.

6.3 Any governmental subsidy (from New Zealand or Romania) will have one of the following destinations:

- 6.3.1 Community assets, required to carry out community activity;
- 6.3.2 Regular expenses to cover the community running costs;
- 6.3.3 Special expenses with the promotional material required to achieve the goals stated in this document;
- 6.3.4 **Any community activity as approved by the Committee fit for the purpose of attaining the goals set by this statute.**

7. DISSOLUTION of the ORGANIZATION

7.1 The Organization will be dissolved if the number of members will drop below 15.

7.2 Should there be a surplus of assets after all commitments and liabilities of the Organisation have been met, they shall be distributed to any charitable organization or Society operating within New Zealand having charitable objectives similar to those for which this organisation was formed, and is a registered charitable organisation or society registered with the Charities Commission.

7.3 No distribution may be made to any Member of the Organisation

8. STATUTE AMENDMENTS

8.1 Any amendment to the present document will be analysed by the General Assembly and validated by two thirds of the present active members (having the right of voting).